



## POST GRADUATE DEPARTMENT OF PHYSICS UNIVERSITY OF KASHMIR, SRINAGAR-06

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February 26, 2018

Departmental Committee meeting was held today on February 26, 2018 in the Office of the Head Department of Physics. The following members were present:

1. Professor M. Farooq Mir (Chairman, DC)
2. Professor Manzoor A. Malik
3. Dr. Shakeel Ahmad Simnani
4. Dr. Gowher Bashir Wakil
5. Dr. Sajad Masood
6. Dr. Basharat A. Want
7. Dr. Naseer Iqbal
8. Dr. Ghulam Nabi Dar
9. Dr. Waseem Bari
10. Dr. Nissar Ahmad
11. Mr. Muzaffar Qadir Lone

The Chairman of the Departmental Committee welcomed the members. At the outset, the new chairman of the Departmental Committee mentioned the progressive and encouraging role of the outgoing chairman, Professor Manzoor A. Malik in the various matters of the Department. The committee unanimously resolved that Professor Malik has made a remarkable contribution towards the academic as well as administrative smooth functioning of the Department. After this, the following matters were discussed

1. The first item which was discussed pertained to the visit of Professor Sultana Nahar of the Ohio State University. The Chairman informed the members that Dr. Nahar was visiting the Department during February 28 – March 01,



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2018. The activities of Professor Nahar were discussed and it was decided that she will have the STEM Roadshow Workshop on March 01, 2018 whereas the Seminar shall be held the same day at 2:30 pm in the Department. Professor Nahar will interact with the faculty members of the Department on March 02, 2018.

2. The Departmental Committee discussed the purchase of laptops which was earlier finalized (Departmental Committee meeting held on and tabled the agenda before the committee. The above mentioned three member committee has submitted the report pertaining to the status of the items in store. The report was read out loudly in the meeting. A copy of the report is enclosed with these minutes.

The Departmental Committee after discussing the issue in detail recommended that the superannuated storekeeper may be asked to furnish the details of the items lying with the faculty members and the other technical staff which have been issued to them from time to time. The same may be duly countersigned by the Head of the Department so that in future whenever the need arises, the actual status of the stock can be ascertained. It was further decided that for future course, the list of items physically verified by the three member committee be carried forward as the actual position of the store of the Department and on any further addition in future, the status must be updated accordingly.

The superannuated storekeeper presented the requisite documents (details of items issued to the faculty members and the technical staff) before the Departmental Committee. As such the Departmental Committee recommends the issuance of No Outstanding Certificate in favor of Mr. Qazi Kausar Hussain.



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(Professor Manzoor A. Malik)

(Dr. Shakeel A. Simnani)

(Dr. Sajad Masood)

(Dr. Gowher Bashir Vakil)

(Dr. Basharat A. Want)

(Dr. M. Farooq Mir)

(Dr. Naseer Iqbal)

(Dr. Ghulam Nabi Dar)

(Dr. Nissar Ahmad)

(Mr. Muzaffar Qadir Lone)

(Dr. Waseem Bari)



## POST GRADUATE DEPARTMENT OF PHYSICS UNIVERSITY OF KASHMIR, SRINAGAR-06

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May 17, 2018

Departmental Committee meeting was held today on May 17, 2018 in the Office of the Head Department of Physics. The following members were present:

1. Professor M. Farooq Mir (Chairman, DC)
2. Professor Manzoor A. Malik
3. Professor Naseer Iqbal
4. Dr. Shakeel Ahmad Simnani
5. Dr. Gowher Bashir Wakil
6. Dr. Sajad Masood
7. Dr. Basharat A. Want
8. Dr. Ghulam Nabi Dar
9. Dr. Waseem Bari
10. Dr. Nissar Ahmad
11. Mr. Muzaffar Qadir Lone

The Chairman of the Departmental Committee welcomed the members. The chairman informed the members that the present meeting is being convened to look into the preparedness of the Department for the NAAC evaluation, which is scheduled in the next few months. The chairman informed the members that earlier the local NAAC committee headed by the Dean, School of Physical Sciences visited the Department and the committee had an inspection of the various available facilities in the Department. The committee has suggested various measures to be recommended to the University for which this meeting has been called.

The Departmental Committee members discussed the overall infrastructural as well as academic scenario of the Department and on the basis of the



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deliberations, the following recommendations were made.

### **1. Face-lifting of the Department:**

The Department needs a complete face-lifting in terms of the various civil works required. Starting from the entry of the Department till the inner corridors, all the walls give an ugly look.

*Thus, immediate and proper civil work repairs need to be done on the walls of the corridors.*

Once the above is done, the department would ensure the beautification of the walls in terms of proper wall hangings and posters related to the Departmental activities and achievements.

### **2. Non-availability of wash rooms:**

The Department has only two small washrooms (one each for men and women) functional presently. This is worth mentioning here that presently we have 120 students on roll as we are running the supplementary shift also. There is one old washroom which is in a shabby condition and hence non-functional and stands abandoned presently due to the fact that the sewerage system of this washroom also has completely failed and as such could not be used anymore.

*In light of the above and keeping in view that availability of washroom facilities is one of the significant markers in NAAC evaluation, the washrooms need immediate and proper renovation so that the students do not face any difficulty with regard to the availability of washrooms in the Department.*

### **3. Beautification of the Department:**

It was unanimously decided that once the corridors are renovated, the department would ensure the beautification of the walls in terms of proper wall hangings and posters related to the Departmental activities and



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achievements.

Additionally, the name plates of all the faculty rooms and laboratories/offices shall be replaced by the Department with a uniform design.

#### **4. Old/outdated books of the Library:**

The chairman brought to the notice of the members that there is a big chunk of old/outdated books in the Departmental Library which need to be placed somewhere else so that space is made for new books. It was unanimously decided that on the top of library below the rooftop, there is some space where these books can be placed. As such it was decided to hire some labour to shift these books to the place which was examined physically by the members.

It was also decided that a rack would be erected in the Departmental Library where the faculty members would place the reprints of their recent publications from time to time.

#### **5. Seminar Room:**

It was decided that the Seminar room shall be equipped with a white board. The already installed projector shall also be fitted so that the white board as well as the projector can be used simultaneously.

#### **6. Construction of a shed:**

The Department has a lot of junk furniture/lockers which are in the corridors. These give a very shabby look to the interior of the Department. As such the Departmental Committee unanimously recommended construction of a 20ft by 30 ft steel shed with concrete base for using as a store. This will be constructed behind the Department adjacent to the Departmental Library.



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The meeting ended with the chairman thanking all the members.

(Professor M. Farooq Mir)

(Professor Manzoor A. Malik)

(Professor Naseer Iqbal)

(Dr. Shakeel A. Simnani)

(Dr. Sajad Masood)

(Dr. Gowher Bashir Vakil)

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(Dr. Nissar Ahmad)

(Mr. Muzaffar Qadir Lone)

(Dr. Waseem Bari)



## POST GRADUATE DEPARTMENT OF PHYSICS UNIVERSITY OF KASHMIR, SRINAGAR-06

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September 11, 2018

Departmental Committee meeting was held today on September 11, 2018 in the Office of the Head Department of Physics. The following members were present:

1. Professor M. Farooq Mir (Chairman, DC)
2. Professor Manzoor A. Malik
3. Professor Naseer Iqbal
4. Dr. Shakeel Ahmad Simnani
5. Dr. Gowher Bashir Wakil
6. Dr. Sajad Masood
7. Dr. Basharat A. Want
8. Dr. Ghulam Nabi Dar
9. Dr. Waseem Bari
10. Dr. Nissar Ahmad
11. Mr. Muzaffar Qadir Lone

The Chairman of the Departmental Committee welcomed the members. The chairman placed the agenda of the meeting before the members which included the following items

1. Course Structure for new batch (2018)
2. Teaching assignment for 1<sup>st</sup> and 3<sup>rd</sup> Semesters
3. Engagement of Teaching Assistant for the academic session 2018
4. Nominating new DIQA Nodal Officer for the Department.
5. Formulation of Admission Committee:





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6. Requirement of attendance for appearing in examination.
7. Discussion on recently placed Budgetary requirements by the Head of the department before the BAAC of the University
8. Course Structure for 3<sup>rd</sup> Semester

### 1. Course Structure for new batch (2018)

The Chairman informed the members that the curriculum for the M. Sc. Which was formulated in 2015 has now expired and a new course structure needs to be formulated which shall be applicable to the fresh admittees to the Department i.e. 2018 onwards. As such, the chairman informed that a Board of Post Graduate Studies meeting needs to be convened. However before that the members were asked to deliberate upon the various course requirements and the additions to be done to the earlier curriculum. The matter was dicussed in detail and threadbare. All the members placed their suggestions before the committee to improvise the earlier course strucure in terms of making certain changesin the syllabi and introducing new courses. The members were asked to submit the changes/additions to the various course syllabi b September 25, 2018 so that a BOPGS meeting can be convened immediately after that.

### 2. Teaching assignment for 1<sup>st</sup> and 3<sup>rd</sup> Semesters:

The Department shall start the classes for 3<sup>rd</sup> Semester w.e.f. Septemner 24, 2018 immediately after the 2<sup>nd</sup> semester examination is over. As such for the teaching assginmnets were deliberated upon and all the courses offered in the 3<sup>rd</sup> Semester were assigned to various faculty members.



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### **3. Engagement of Teaching Assistant for the academic session 2018:**

While discussing the teaching load as discussed above, in light of the fact that we shall be starting the first semester shortly and the teachers would be assigned the courses there also, it was felt that we shall need two teaching assistants to cater all the courses which we shall be offering in 1<sup>st</sup> and 3<sup>rd</sup> semester which shall run simultaneously. This need has arisen also because we are short of two faculty members already; One is on leave presently and the other has resigned from the post. In view of these facts the Departmental Committee resolved that the HoD may proceed with the engagement of two teaching assistants with proper permission from the competent authority.

### **4. Nominating new DIQA Nodal Officer for the Department:**

Dr. Waseem Bari who is presently Nodal Officer for DIQA from the Department has desired that this responsibility may be given to some other faculty member because he is already handling many other responsibilities of the Department. The committee accepted the request and recommended Dr. Gh. Nabi Dar as the new DIQA Nodal Officer. The HoD will accordingly inform the DIQA about this and seek a proper order for appointment of Dr. Ghulam Nabi Dar as DIQA Nodal Officer.

### **5. Formulation of Admission Committee:**

In light of the fact that the Directorate of admissions shall shortly come up with the selection list for the 1<sup>st</sup> Semester, the following committee is constituted with consensus to look into the admission related issues



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- a) Dr. Sajad Masood (Chairman)
- b) Dr. Waseem Bari (Member)
- c) Ms. Rifat Ara (Member)

### 6. Requirement of minimum attendance for appearing in examination:

The members discussed that, in the recent past it has been observed that many students do not attend the classes regularly. To eradicate this problem, it was suggested that for the upcoming semesters, each teacher shall mark the attendance regularly. It was further decided that the minimum requirement for a student to be eligible to appear in the examination shall be 75% attendance in the class. All the members agreed upon to adhere to this in letter and spirit.

### 7. Discussion on recently placed Budgetary requirements by the Head of the department before the BAAC of the University

The Chairman informed the members about the recently held Budget meeting with the BAAC. The budget has been enhanced significantly and most of the requirements have been agreed upon by the BAAC. The members had many suggestions regarding the infrastructural developments required in the Department. However, it was agreed that the detailed discussion on these issues shall be taken up once the proper Budget Allocation Order is received by the Department.

### 8. Course Structure for upcoming 3<sup>rd</sup> Semester

The course structure for the upcoming 3<sup>rd</sup> semester was discussed. Since the



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contents of the course Electrodynamics – II have already been included in the 2<sup>nd</sup> semester Electrodynamics course of 04 credits, it was felt that this course should be replaced by any relevant course. After mutual consensus, the Atmospheric Physics (02 Credits) was included in the curriculum as Discipline Centric Elective in place of Electrodynamics – II. Further the Radioactivity and Environmental Radiation (PHY15311OE) was renamed as Radiation Physics.

The meeting ended with the chairman thanking all the members.

(Professor M. Farooq Mir)

(Professor Manzoor A. Malik)

(Professor Naseer Iqbal)

(Dr. Shakeel A. Simnani)

(Dr. Sajad Masood)

(Dr. Gowher Bashir Wakil)

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(Mr. Muzaffar Qadir Lone)

(Dr. Waseem Bari)



## POST GRADUATE DEPARTMENT OF PHYSICS UNIVERSITY OF KASHMIR, SRINAGAR-06

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October 11, 2018

Departmental Committee meeting was held today on October 11, 2018 in the Office of the Head Department of Physics. The following members were present:

1. Professor M. Farooq Mir (Chairman, DC)
2. Professor Manzoor A. Malik
3. Professor Naseer Iqbal
4. Dr. Gowher Bashir Wakil
5. Dr. Sajad Masood
6. Dr. Basharat A. Want
7. Dr. Ghulam Nabi Dar
8. Dr. Waseem Bari
9. Dr. Nissar Ahmad

The Chairman of the Departmental Committee welcomed the members. The chairman placed the agenda of the meeting before the members which included the following items

1. Synopses of the Ph. D. Students who have finished the course work.
2. Evaluation of the three papers of Ph. D. Students.
3. Board of Post Graduate studies (BOPGS) meeting.
4. Admission to first Semester
5. Ph. D. New admissions
6. M. Sc. 4<sup>th</sup> Semester Project Viva-voce examination
7. Tour fee for new entrants
8. Heating arrangements in the Department.



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### **1. Synopses of the Ph. D. Students who have finished the course work:**

The Chairman informed the members that the Dean, School of Physical and Mathematical Sciences is conducting a pre-BORSE meeting on October 20, 2018. As such, the Chairman informed that the Ph. D. students who have already finished their course work and appeared in the respective examination should now defend their research proposal before the Departmental Research Committee (DRC). It was decided that DRC shall be held on October 19, 2018 in which all these Ph. D. Students shall present their synopsis before the DRC.

### **2. Evaluation of the three papers of Ph. D. students:**

The members were informed by the Chairman of the Departmental Committee that the already enrolled Ph. D. Students have already appeared in the three required papers pertaining to their course work. It was resolved that the evaluation of the papers shall be taken on priority basis. The internal paper was handed over to the respective supervisors immediately whereas the other two papers were proposed to be sent to the Dean of the faculty immediately. The members resolved that the result of the examination should be ready by the time BORS meeting is held.

### **3. Board of Post Graduate studies (BOPGS) meeting:**

Since the new admissions have started, the Chairman informed the members that we need to get the new course structure authorized as validity of the earlier course structure has already expired. As such a Board of Post Graduate studies (BOPGS) meeting is the immediate need. It was unanimously decided that BOPGS meeting shall be held on October 29, 2018 to prepare the final



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course structure. The members were requested to revise/review their respective course and put up the additions/omissions as well as revisions in the said meeting.

#### **4. Admission to first Semester:**

The new admission guidelines communicated by the Dean, Academic Affairs and the Director Admissions were discussed and the members were updated about the same. The Admission Committee members were requested to take note of the new guidelines in particular.

#### **5. Ph. D. new admissions:**

The members were informed that the Dean of the faculty has already communicated a list of students who have applied for admission to Ph.D. in the Department and are exempted for appearing in the entrance test. The chairman informed that this list now includes the candidates who have qualified GATE. The Departmental Committee decided to start the process of admission by informing these candidates to come with their research proposals and the choice of supervisors immediately.

#### **6. M. Sc. 4<sup>th</sup> Semester Project Viva-voce examination:**

All the members were of the opinion that the 4<sup>th</sup> semester result should be ready as early as possible so that the students can apply for further studies. As such, it was decided to start the viva-voce examination of the project as early as possible. The committee decided to start this process w.e.f. October 22, 2018.



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### 7. Tour fee for new entrants:

The members showed pleasure when informed by the Chairman that the M. Sc. 4<sup>th</sup> Semester Educational Tour has been again approved by the Budgetary Committee of the University. Thus, it was discussed that the students' share for this activity shall be charged from the students from this session

### 8. Heating arrangement for winter:

The members showed concern over the poor heating arrangements available in the Department during the winter season. It was unanimously decided to make gas heaters/electric radiators available to the faculty members during winter.

The meeting ended with the chairman thanking all the members.

(Professor M. Farooq Mir)

(Professor Manzoor A. Malik)

(Professor Naseer Iqbal)

(Dr. Sajad Masood)

(Dr. Gowher Bashir Wakil)

(Dr. Basharat A. Want)

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