

**POST GRADUATE DEPARTMENT OF PHYSICS
UNIVERSITY OF KASHMIR, SRINAGAR-06**

September 27, 2021

**Minutes of the Departmental Committee meeting
held on September 27, 2021**

A meeting of the Departmental Committee was held in the Office Chamber of the Head, Department of Physics/Chairman, Departmental Committee on September 27, 2021

The following Members were present:

- | | |
|-------------------------------|------------|
| 1. Professor Basharat A. Want | (Chairman) |
| 2. Professor Manzoor A. Malik | (Member) |
| 3. Prof. Gowhar Bashir | '' |
| 4. Dr. Sajad Masood | '' |
| 5. Dr. Shakeel A. Simnani | '' |
| 6. Dr. Waseem Bari | '' |
| 7. Dr. Gh. Nabi Dar | '' |
| 8. Dr. Nissar Ahmad | '' |
| 9. Dr. Muzafar Qadir Lone | '' |
| 10. Dr. Shabir Ahmad | '' |
| 11. Dr. Waheed A. Dar | '' |

The Chairman of the Committee welcomed the members to the meeting and read out the agenda for the meeting which included the following items

- Strategy for commencement of offline classes for 1st, 2nd and 4th Semesters.
- Purchase of various lab. equipments
- Stock verification
- Arrangement of accommodation for research scholars in the Department
- Status of Gulmarg Field Station

POST GRADUATE DEPARTMENT OF PHYSICS UNIVERSITY OF KASHMIR, SRINAGAR-06

- Constitution of various Committees
- Availability of Ph. D. positions in the Deptt.

All the above mentioned items were discussed in detail and as such the following resolutions were passed with regard to each item:

- **Strategy for commencement of offline classes for 1st, 2nd and 4th Semesters.**

In light of the recent guidelines from the University administration, the Chairman apprised the Departmental Committee members about the above issue. The members welcomed the decision to start the offline teaching in the Department and assured full cooperation in making the teaching go smoothly in the Department. In light of the COVID-19 guidelines which have to be strictly adhered to during the offline teaching, the members discussed the various possibilities very widely. After a threadbare discussion, the committee reached to a consensus to go with the offline teaching in the Department w.e.f October 01, 2021, in the following modus operandi:

Each class shall be divided into two groups. Each group shall attend the Department on alternate days. Time Table shall be framed in such a manner that each student gets an equal share of classes.

In the case of 1st semester, initially lab classes will be held. The students shall be divided into two groups and each group shall attend the Department on the alternate days. The teaching for various classes shall be started in near future.

- **Purchase of various lab equipment**

The Chairman informed the committee that the University has sanctioned a special grant of Rs. 200,000/- for purchase of various lab equipment for the PG labs of the Department. It was decided that the already notified Purchase Committee of the Department with the addition of one more member, Dr. Ghulam Nabi Dar, shall be responsible for the purchase of the relevant equipment. The Purchase Committee may ask the faculty members about any equipment they would like to add and finalise the requisition within the available funds.

- **Stock verification**

POST GRADUATE DEPARTMENT OF PHYSICS UNIVERSITY OF KASHMIR, SRINAGAR-06

The Chairman of the Committee informed that the University has communicated to him that the Department should make a stock verification in the Department and compile a list of non-serviceable items with their book-value. For this case, Committee was constituted with Dr. Nissar Ahmad as its convener and Dr. Muzaffar Qadir Lone and Ms. Irtza as its members. Additionally, it was also resolved that the wooden planks which have become available after new desks were installed in the class rooms shall be utilised to make furniture, almirahs, shelves etc, in the various office chambers of the faculty members on their request. The above committee shall look after this work also.

- **Arrangement of accommodation of Research Scholars in the Department**

The research scholars of the Department are facing paucity of space as of now. All the labs are overcrowded and extra space is needed to provide accommodation for all the Research Scholars. It was decided that until the University comes up with a new building plan, the AR room of the Department which is not accommodating anybody presently shall be made available to the Research Scholars. Additionally, there is a proposal to bifurcate the room housing the HPC facility so that some more space is made available.

- **Status of Gulmarg Field Station**

The Chairman informed the committee members that there is a general feeling in the the University administration that our Department is not carrying out any significant research work at the Gulmarg Field Station. As such, the chairman appealed all the faculty members in general and those involved in atmospheric physics and astronomical science research to revive their activities at the GFS. The chairman placed a proposal to visit the GFS in the first week of October which was agreed upon.

- **Constitution of various Committees**

The Chairman of the Departmental Committee placed a proposal to constitute various committees for the smooth functioning of the Department as well as for the sake of active participation of all the faculty members in running the affairs of the Department. In light of this proposal, the following Committees were constituted:

Library Committee:

POST GRADUATE DEPARTMENT OF PHYSICS

UNIVERSITY OF KASHMIR, SRINAGAR-06

This committee would look after all the affairs related to the Library like, purchase of new books, maintenance of decorum of the reading room, time to time checks of the library and any other issue related with the library.

The members of this committee are

1. Dr. Ghulam Nabi Dar
2. Dr. Muzafar Qadir Lone

Maintenance of labs Committee

This committee would be responsible keeping the PG labs up to date in terms of the equipment as well as the presence of staff. The committee would report to the HoD any requirement which comes up in the labs for proper functioning of the labs.

The Members of this committee are:

1. Dr. Shakeel A. Simnani
2. Dr. Shabir Ahmad
3. Dr. Waheed Ahmad Dar

Examination Committee

This committee would be responsible for holding the various semester examinations, getting the manuscripts evaluated and making the faculty members to upload the respective results in time on the examination portal of the University.

The members of this committee are

1. Dr. Sajad Masood
2. Dr. Nisar Ahmad
3. Ms. Irtiza

Disciplinary Committee

This committee would look into any disciplinary issue which arises due to the students of the Department

The members of this committee are

1. Prof. Manzoor A. Malik
2. Dr. Waseem Bari
3. Ms. Zahida (SO)

Construction Committee:

POST GRADUATE DEPARTMENT OF PHYSICS UNIVERSITY OF KASHMIR, SRINAGAR-06

This committee would be responsible for looking after any construction/renovation work being carried out in the Department from time to time.

1. Dr. Shakeel A. Simnani
2. Dr. Sajad Masood
3. Dr. Waseem Bari

Extracurricular activities Committee

This committee would be responsible for carrying out extra-curricular activities of the students in the Department. This may include sports events, recreational tours, cultural activities and any other such activity.

The members of this committee are

1. Dr. Ghulam Nabi Dar
2. Dr. Muzafar Qadir Lone.

The meeting ended with the chairman thanking the members for participating in the meeting and for valuable suggestions.

1. Professor Basharat A. Want _____
2. Professor Manzoor A. Malik _____
3. Professor Gowhar Bashir _____
4. Dr. Sajad Masood _____
5. Dr. Shakeel A. Simnani _____
6. Dr. Waseem Bari _____
7. Dr. Gh. Nabi Dar _____

**POST GRADUATE DEPARTMENT OF PHYSICS
UNIVERSITY OF KASHMIR, SRINAGAR-06**

8. Dr. Nissar Ahmad _____

9. Dr. Muzafar Qadir Lone _____

10. Dr. Shabir Ahmad _____

11. Dr. Waheed A. Dar _____